

# Request for Payment River Protection Program River Planning Grant

Form 8700-276

(R 8/02)

Page 1 of 2

**Notice:** Use of this form is required for any claim for reimbursement under ch. 281, Wis. Stats., and ch. NR 195, Wis. Adm.Code. Completion of this form is mandatory. Failure to provide information requests to the Department may result in grant funds being withheld. Personally identifiable information on this form is not intended to be used for any other purpose.

Submit one copy of this Request for Payment form along with your completed Payment Request Worksheet (Form 8700-277) and required documentation to your DNR Environmental Grant Specialist at the proper region office (see the back of this form).

Required documentation includes: Copies of bid proposals, professional services, contracts, change orders and/or detailed force account time sheets  
Copies of invoices/bills for all eligible expenses  
Copies of canceled checks for all eligible expenses (If canceled checks are not available, copies of applicable bank statements may be substituted.)

1. Grantee/Management Unit

2. River Name

3. County

4. Grant Number

5. DNR will use the mailing address we have on file.

6. Request for Final Payment	Amount	For DNR Use Only
a. Total costs paid by sponsor (from Form 8700-277)	\$	
b. State Laboratory of Hygiene contract amount (from grant agreement)	\$	
c. Total actual project costs	\$	
d. State share (75% of line c. not to exceed \$10,000)	\$	
e. Minus State Laboratory of Hygiene contract amount (line b. above)	\$	
f. Minus advance payment amount (from grant agreement)	\$	
g. Final payment requested	\$	

7. Certification

I certify that to the best of my knowledge and belief the eligible costs are in accordance with the terms of the project agreement and that all expenditures are based on actual payments of record.

Signature of Authorized Representative

Date Signed

Typed or Printed Name and Title

Telephone Number (include area code)

For DNR Use Only	
Approved Final Report (River Coordinator)	Date
Approved Payment Request (Environmental Grants Specialist)	Date
Approved Payment Request (Finance)	Date
Amount of Payment \$	Date Paid

**Department of Natural Resources Regional Offices:**

Environmental Grants Specialist  
Northeast Region  
1125 North Military Avenue  
P.O. Box 10448  
Green Bay, WI 54307-0448  
Telephone: 920-492-5800

Environmental Grants Specialist  
West Central Region  
1300 West Clairemont Avenue  
P.O. Box 4001  
Eau Claire, WI 54702  
Telephone: 715-839-3700

Environmental Grants Specialist  
South Central Region  
3911 Fish Hatchery Road  
Fitchburg, WI 53711  
Telephone: 608-275-3266

Environmental Grants Specialist  
Southeast Region  
2300 N. Dr. ML King Jr. Drive  
P.O. Box 12436  
Milwaukee, WI 53212  
Telephone: 414-263-8500

Environmental Grants Specialist  
Northern Region  
810 West Maple Street  
Spooner, WI 54801  
Telephone: 715-635-2101

